**MAL VE HİZMET ALIMI İHTİYAÇ FORMU**

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| **SIRA NO** | **İHTİYAÇ DUYULAN HİZMET / ÜRÜN** | **TAHMİNİ BİRİM****FİYATI** | **MİKTARI** | **ACİLİYET DERECESİ** |
| **ADET, LİTRE, KG** | **TOPLAM FİYATI** |
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| **TALEP EDEN KİŞİ** |  | **OKUL MÜDÜRÜ** |
| ADI SOYADI | : ………………………............................ | ONAY |  | RED |  |  |
| ÜNVANI | : ………………………............................ |  |  |  |  |  |
| İMZASI | : ………………………............................ |  | İMZA |

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| **İLGİLİ ŞEF / BİRİM YÖNETİCİSİ** | **OKUL AİLE BİRLİĞİ BAŞKANI** |
| ADI SOYADI | : ………………………..................... | HAVALE | : ………………………............... |
| UNVANI | : ………………………..................... | İMZA | : ………………………............... |
| İMZASI | : ………………………..................... | GELEN EVREK KAYIT NO | : ………………………............... |
|  |  | TARİH | : ……/……/2024 |