**MAL VE HİZMET ALIMI İHTİYAÇ FORMU**

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| **SIRA NO** | **İHTİYAÇ DUYULAN HİZMET / ÜRÜN** | **TAHMİNİ BİRİM**  **FİYATI** | **MİKTARI** | | **ACİLİYET DERECESİ** |
| **ADET, LİTRE, KG** | **TOPLAM FİYATI** |
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| **TALEP EDEN KİŞİ** | |  | **OKUL MÜDÜRÜ** | | | | |
| ADI SOYADI | : ………………………............................ | ONAY | |  | RED |  |  |
| ÜNVANI | : ………………………............................ |  | |  |  |  |  |
| İMZASI | : ………………………............................ |  | İMZA | | | | |

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| **İLGİLİ ŞEF / BİRİM YÖNETİCİSİ** | | **OKUL AİLE BİRLİĞİ BAŞKANI** | |
| ADI SOYADI | : ………………………..................... | HAVALE | : ………………………............... |
| UNVANI | : ………………………..................... | İMZA | : ………………………............... |
| İMZASI | : ………………………..................... | GELEN EVREK KAYIT NO | : ………………………............... |
|  |  | TARİH | : ……/……/2024 |